

Coordinator of Geomatics

Capital Works Department

Job Number	CW-190-19
Employment Status	Full-time Permanent
Position Overview	The Coordinator of Geomatics provides leadership in solution recommendations and configurations for the use of geospatial data and applications to support and enhance decision making and integration with other City applications. Responsible for the creation, maintenance and quality assurance of corporate geospatial data, map development and production, data and spatial analysis. Supervises and provides technical expertise to the corporate Geomatics team, ensuring they are provided with the right tools to complete their job responsibilities.
Responsibilities	<p>The Coordinator of Geomatics is responsible for:</p> <ul style="list-style-type: none">• The supervision of the Geomatics team, including assigning work, motivating, training, hiring and performance management.• Provides leadership in the GIS Steering Committee and the GIS User group and is responsible for leading discussions and providing demonstrations of new and innovative software solutions involving GIS technology.• Provide technical and advisory support in the creation and maintenance of the City's corporate GIS data ensuring adherence to corporate data collection policies, standards and data maintenance procedures.• Oversees the development of spatial data integrity procedures and policies that are used to ensure the highest quality GIS data is being ingested into decision-making software for the City.• Provides leadership and technical advice on the development of ArcGIS online webmaps and applications to support the City's external and internal websites.• Provides GIS and other data to the public through the City's Open data portal. Advocates for the expansion of available open data sets from all City departments.• Oversee geospatial support for the Corporation's Emergency and Continuity Management Program• Primary contact with City's GIS vendor in annual work planning and responsible for development/review of task orders implemented.• Responsible for the acquisition and implementation of all orthoimagery and derived vector and raster data.• Responsible for acquisition of the City's digital parcel fabric through the OPA license agreement and maintenance of master property records utilizing this data.• Responsible for 3D modeling and visualization of GIS and related data for the City.• Represents GIS on Corporate/Regional teams and committees to ensure GIS is represented on any corporate or departmental projects requiring spatial data integration and location intelligence. Builds relationships internally and externally to increase understanding of GIS capabilities.• Develops and implements a skills development program for increasing overall awareness and ability for City staff to fully utilize available applications from the City's GIS vendor.
Requirements	The Coordinator of Geomatics requires a degree or diploma in Geographic Information Systems, Geography, or equivalent with certificate in GIS. Applicants must have at least five years of work experience in, GIS with emphasis on using ESRI technology. We are looking for a strong leader with previous supervisory experience. Direct experience with solutions/applications involving geospatial data is required. Previous experience and/or certification in project management would be an asset. Attention to detail and the ability to work independently are essential to be successful in this position.
Salary Range	\$80,326-\$100,407 (Grade 11)
Posting Close Date	September 27, 2019
How to Apply	To apply, please visit www.burlington.ca/careers and click on "View Jobs". Please note that applications are only accepted online. If you require assistance, please contact Human Resources at 905-335-7602.

We thank all applicants and advise that only those to be interviewed will be contacted.

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