

**URISA ONTARIO  
2014 AGM Script**

Rozanski Hall at the University of Guelph  
98 Trent Ln Guelph, Ontario  
28th day of April, 2014

*AI*

President to call the meeting to order and welcome attendees to AGM

**Time: 8:30 am**

*Melanie on behalf of Todd*

**NOTICE OF MEETING**

Melanie on behalf of The Secretary, Todd Chapman, confirms that proper notice for the meeting was given. Notice of the meeting was emailed **April 11, 2014** in compliance with Section 32 of Bylaw #1, which states that,

“Notice of the Annual General Meeting must be mailed to all members not less than 14 days prior to the meeting”.

*Melanie on behalf of Todd*

**DECLARATION OF QUORUM**

A quorum, of at least 10 active members is in attendance, therefore, the Annual General Meeting of URISA - Ontario is duly constituted.

*AI*

**MINUTES OF 2013 ANNUAL GENERAL MEETING OF URISA ONTARIO**

Those in attendance at the meeting were advised that copies of last year's AGM minutes dated **May 7th, 2013** were and are available online at the URISA Ontario Website.

*AI*

**Motion**

The Minutes of the AGM held May 7th, 2013 at Grand Olympia, 660 Barton Street, Hamilton Ontario be approved.

Moved by: Catherine Fitzgerald

Seconded by: Dianne Adams

**PRESIDENT'S REPORT (Appendix 1)**

*Annual Report review by AI Little*

**Motion**

The President's Report is received as prepared.

Moved by: Lena Gomes

Seconded by: Ashleigh Harris

Motion carried by a show of hands

## Pre-AGM Minutes

*Melanie on behalf of Todd*

### **AUDITORS REPORT**

The Board at the pre AGM meeting approved the Auditor's report. Highlights of the report are available to the members at the registration desk.

#### **Motion**

The Financial Statement and Auditors Report prepared by Shore, Newman & Rose is accepted.

Moved by : Lena Gomes

Seconded by : Dianne Adams

Motion carried by a show of hands.

*Melanie on behalf of Todd*

### **APPOINTMENT OF AUDITOR**

#### **Motion**

Be it resolved that the firm of Shore, Newman and Rose be re-appointed as Auditor of the Association until the next annual meeting at a remuneration to be fixed by the Directors. The Directors are hereby authorized to fix such remuneration.

Motion moved by: Catherine Fitzgerald

Seconded by: Lena Gomes

Motion carried by a show of hands

*Melanie on behalf of Todd*

### **INCORPORATION BYLAWS NOT FOR PROFIT NEW LEGISLATION**

#### **Motion**

Be it resolved that URISA Ontario's Incorporation Bylaws will be reviewed and updated to comply with Ontario's Not-for-Profit Corporations Act, 2010 (ONCA). The Directors are hereby authorized to make any necessary changes to their incorporation and other documents to bring them into conformity with ONCA.

Motion moved by: Ashleigh Harris

Seconded by: Lena Gomes

Motion carried by a show of hands

*AI*

### **ELECTION / NOMINATING COMMITTEE**

Nominations received to date are:

**Melanie Wawryk**

**Jim Silburn**

Call for Nominations from the floor: **None**

### **NEW BUSINESS**

The members were asked if there was any new business. There being no new business the Chair asked for a motion to adjourn the Annual General Meeting.

### **ADJOURNMENT**

#### **Motion**

The 2014 Annual General Meeting is adjourned.

Moved by: Catherine Fitzgerald

Seconded by: Ashleigh Harris

Motion carried by a show of hands.  
Meeting Adjourned at 9:00 am

## **URISA ONTARIO**

### **Post AGM Script**

Rozanski Hall at the University of Guelph

98 Trent Ln Guelph, Ontario

28th day of April, 2014

Time: 4:30pm

#### **In Attendance:**

Al Little  
Sandra Crutcher  
Catherine Fitzgerald  
Jeremy Luymes

Melanie Wawryk  
Ashleigh Harris  
Jasna Filipovic

## **Post AGM Minutes**

### **APPOINTMENT OF OFFICERS**

Appointment of officers of the Association for 2014/2015.

Melanie Wawryk – Director, Finance (Year 1 of 2-year term)

Jim Silburn – Director, Member Services (Year 1 of 2-year term)

### **Committees**

To be determined

All other appointments will be made at the first Board Meeting of the new Executive.

### **Other Business**

There being no other business, the meeting was adjourned at 4:45pm.

Moved by: Catherine Fitzgerald

Seconded by: Melanie Wawryk

The motion was carried by a show of hands.

## Appendix 1 President's Annual Report

**2013-2014 URISA Ontario Annual Report**  
**The Year in Review**  
Al Little, President  
URISA Ontario  
2013-2014

### Introduction

The URISA Ontario 2013-2014 membership year has proven to be a successful year for the Board, Committees, and, most importantly, the members. With a healthy mix of both seasoned and new Directors and Committee volunteers, we have been very successful in being able to provide good value to our membership through innovative, thought-stimulating, relevant, and well attended educational and training events. Members have received many informative eBlasts (hopefully not too many). The Association had continued to grow and has attracted new members. Many here today are first time attendees. Another very positive sign of a healthy Association is that many here today are long-term members, many of whom are returning to this conference after having been "taking a little break". Welcome all of you!

URISA Ontario is a volunteer-based organization. This fact, along with the dedicated time commitment required, presents challenges in both recruiting and retaining leadership candidates who can devote the time required to provide effective and relevant services to our membership. I continue to be amazed by what our volunteers can accomplish. I hope you are as well.

As with most other years (and most other organizations), we've had to deal with and weather our share of transitional issues this past year. I am so proud to say that our committed and dedicated volunteers have managed to pull together and get the job done with another successful year, likely without anyone being aware of the challenges. Professionalism at its finest!

Association and industry volunteer work is proven as a viable leadership training stream and can open many doors in one's personal and professional lives. There is no better way to build your professional network and make a name for yourself, all the while developing very transferable skills. Volunteer involvement also serves as credit for industry certification opportunities such as the GISP and AOLS's GIM designations. I urge you to consider getting actively involved in your Association.

### 2013-2014 Highlights

URISA Ontario's Directors and Committee volunteers continue to plan and execute premium events, publications and services to our members. They continue to devote their time and effort to ensure that the members of URISA Ontario receive good value for their membership dollars. The following several paragraphs outline some of the major achievements for the 2013-2014 membership year.

## **AGM/BeSpatial Committee**

The AGM/Be Spatial 2014 Committee, led by Jasna Filipovic and Committee members Sandra Crutcher, Al Little, Catherine Fitzgerald, Melanie Wawryk, Ashleigh Harris and Jeremy Luymes together organized another well attended and successful conference with over 260 registrants. It was held at the Rozanski Hall, University of Guelph. This venue made it easy for attendees to network with colleagues, move from one session to another and attend booths in a centralized area. URISA Ontario will continue moving this event around Ontario to try and accommodate most of our valued members. We love to learn but we also love to have fun and get to know our colleagues, this is why URISA Ontario has decided to organize their 2nd Be Social event again this year. Thank you to all our volunteers, exhibitors and sponsors for supporting this event.

- Volunteers: Amie Phipps, Brenda Tran, Chris Sambol, Erin Cambell, Joann Varickanickal and Kerice Richards.
- Platinum Sponsors & Exhibitors: Teranet, esri Canada, First Base Solutions, Intergraph, Pictometry Intelligent Images
- Gold Sponsors: Consortech, dmti Spatial
- Silver Sponsors: Airborne Imaging
- Event Sponsors: The Municipal Property Assessment Corporation
- Media Sponsor: Geomatics Canada
- Exhibitors: The Association of Ontario Land Surveyors, Cansel, Fanshawe College, Halltech, Land Information Ontario, Latitude Geographics

Also, thank you Jasna, Sandra, Catherine, Melanie, Ashleigh, and Jeremy!

## **Communications**

The Communication Committee, chaired by Ashleigh Harris, consists of a strong group of individuals, which includes, Chris Aspila and Erica McIntee. This year our Communications Committee is ramping up our involvement in other forms of social media to promote our organization to those outside our membership. We are actively using Twitter (@URISAOntario) and support content in our LinkedIn Group. Our eBlasts continue to include great information about our association and industry, and are typically followed by high volumes of traffic to our website. We find that our Job Board to be one of our most popular 'click-through's' from our eBlasts. The Committee puts in many hours to pursue constant contact with our market, members and sponsors.

Thank you Ashleigh, Chris and Erica!

## **Web**

URISA Ontario's website, managed by Director Jeremy Luymes, has continued to be used to advertise jobs, events, and industry news this past year. A new Calendar feature was added to the site to more easily display events being promoted by URISA Ontario. In the past year, the site has been viewed over 40,000 times, with the most popular pages being the Job Board and our event pages. Thank you to everyone who has used and helped promote the URISA Ontario web site.

And thank you Jeremy!

## Finance

The Association's finances are maintaining a very stable position. Our Director of Finance, Todd Chapman, continues to control these finances while being responsible for oversight of the bookkeeping and liaising with the Association's auditors. Due to work commitments, Todd needed to step back from the full Director of Finance role earlier this year and former Director, Melanie Wawryk, with strong support from Sandra Crutcher stepped in to fill the void until the AGM. Melanie assisted in organizing the AGM scripts and Map Gallery for the annual BeSpatial event.

Thank you Todd and Melanie!

## Member & Education Services

With an active membership of over 1,000, our Member & Education Services Director, Laura Neher, ensured our membership database is kept current for effective and ongoing contact to support the ongoing communication for event promotion, eBlasts and outreach. She also worked on re-engaging Ontario's educational institutions. Due to work commitments Laura needed to step down from the Membership & Education chair earlier this year and former Director, Melanie Wawryk stepped in to fill the vacant position until the AGM. Melanie, with strong support from Sandra Crutcher assisted in facilitating the 10, 20 and 25-year membership recognition program for the annual BeSpatial event.

Thank you Laura, Melanie, and Sandra!

## Program Committee

*The 2013-2014 membership year was once again filled with impressive and informative events that are all due to the hard work and dedication of our Program Committee. The Program Committee, led by Catherine Fitzgerald, Municipality of Chatham-Kent, and sub-committee volunteers include John Bacon, City of Hamilton and Frank Goehner, Region of Waterloo. In addition to preparing the program for Be Spatial '14, the committee organized two program events in 2013/2014. A summary of the events includes:*

- *2013-14 URISA-Ontario's Geospatial Go Green was held late spring, on Thursday June 13th at Cherry Downs Golf Course with over 40 attendees. As per previous successful years, the morning was filled with presentations followed by a wonderful afternoon on the greens. Thank you to our sponsors of the day. Our platinum sponsors included: Autodesk, Esri Canada, First Base Solutions, Intergraph and Teranet, and our gold sponsor was Consortech.*
- *2013-14 Winter Event held on Friday, January 24, 2014, with over 60 attendees at Fanshawe College, London, Ontario. The Theme of the event was: Data Standards and Interoperability. The topics of the day included: technology layers and data abstraction; regional data sharing; and the Canadian Municipal Data Model. This event was a great opportunity for outreach to future GIS Professionals at Fanshawe College!*

*The Program Committee would also like to take this opportunity specially thank Walid Belal and Tracey McPherson for their contribution to the Program Committee over the past several years.*

*Thank you Catherine, John, and Frank!*

### **Northern Section**

Regional sections are very important elements of the URISA Ontario structure in order to maintain and support our membership at the local level. The Board recognizes that providing services equally to all members is the goal. Having representation at the local level, and providing services at the local level is one method to accomplish this. Currently, URISA Ontario has one formal section (Northern), and two others in development (Eastern and Western).

The Northern Section is lead by Director Shawn Croisier, and is centred in Sudbury. Shawn has worked diligently to provide local program events and is investigating the use of online technologies and services to better enable members to stay engage both locally in the north, as well as connecting them virtually to members across the Province.

Thank you Shawn!

### **Affiliate Events**

- We provided extensive support to the AMCTO's Open Data Forum held on November 8, 2013;
- Had a strong presence at the Esri SRI Regional User Conference fall event in Toronto, an initiative that we hope to continue to explore as part of our Sponsor program;
- Had a strong presence at the Intergraph User Conference fall event in Toronto, an initiative that we hope to also continue to explore as part of our Sponsor program;
- Attended the Annual General Meeting of affiliate organization partner AOLS;
- Attended the Annual GIS-Pro conference organized by URISA International (AI Little conference chair)
- Attended GoGeomatics Toronto Social MeetUp event;
- Attending the Annual General Meeting and conference of affiliate organization partner MISA; and
- Participated in other partnership opportunities with our affiliate organizations such as AOLS, MISA, GITA, AMCTO and URISA International, etc.

### **URISA International**

URISA.org is carrying out a 5 year initiative to revamp the relationship between the parent organization and its Chapters. The Board has decided that the President should represent URISA Ontario on the Chapter Advisory Board (CAB) going forward. Both Lena Gomes and Sandra Crutcher served on the Advisory Committee that recommended the adoption of this new CAB structure and will continue to provide input during the next term.

There are two components of note with respect to the initiatives being undertaken at the international level. The first is an Affiliation Fee. Similar to a franchise fee in nature, this fee is now payable on an annual basis by U.S. Chapters. International Chapters, including URISA Ontario, are currently exempt from paying this fee. The second is a Unified Membership Model. This model is currently in the development stage, and a working group is currently exploring the financial aspects, impacts, and business case of the concept.

The relationship with International Associations has not yet been fully defined and will come under review once the U.S. structure has been fully implemented. Lena Gomes is participating in an International Chapter Working Group, which is chaired by URISA International Director Cindy Post who is also representing URISA Alberta.

You may have also noticed a new tag line associated with the URISA Ontario branding. “Fostering Excellence in GIS” has been adopted as the new tag line for URISA International. URISA Ontario fully embraces this new moniker as it exemplifies a proactive approach for our membership and the geospatial industry as a whole.

## **Moving Forward**

We continue to look at the future for the Association and have developed several Strategic Objectives to work on. Here are just a few:

- investigate opportunities to improve our web presence through social media
- implement ways to make events a two-way conversation with our members
- investigate new sponsorship and revenue opportunities
- continue to grow the Be Spatial event
- investigate opportunities and stronger relationships with other associations: joint events, shared sessions
- work with URISA International and other URISA Chapters to leverage best practices
- continue to grow URISA Ontario Sections (Northern, Eastern, Western)

As you can see, this is NOT an idle Association! There is lots to do, there are lots of passionate members and volunteers, and a stable and strong core of Association leadership!! Think about getting involved! I can say, without a doubt, that involvement in industry associations is one of the best ways to network with colleagues, identify opportunities, and further one’s personal and professional development. I hope to hear from many of you, and I look forward to the second year of my term as your President!

## **Further Acknowledgements**

### **1. Board Member and Committee Volunteer Employers**

Along with our dedicated Board members and Committee volunteers, URISA Ontario would like to acknowledge and thank the organizations who employ those outstanding and unbelievable individuals. Having the support from one’s employer is beneficial and very important to the success of the Association. These organizations include:

- The City of Hamilton
- The Municipality of Chatham-Kent
- The Region of Halton
- esri Canada
- The City of Kitchener
- The Regional Municipality of Waterloo
- iLOOKABOUT Inc.
- The City of Windsor
- Ausable Bayfield Conservation Authority
- AECOM
- Consortech
- Golder & Associates

I would also like to acknowledge and thank our Executive Director, Sandra Crutcher who from year to year continues to play such a pivotal role behind the scenes for URISA Ontario . She keeps the Board on track and supports committee initiatives as well as being the day to day first responder on member enquiries and updates.

## 2. Long Serving Members

URISA Ontario is very proud of our Long Serving Members! Today we are recognizing those members that have achieved 10, 20, and 25 year membership milestones.

The following 26 individuals are celebrating **10 years of Membership** in URISA Ontario:

- Ann Marie Mailhot-Aron, First Base Solutions Inc.
- Carla Jordan, LIO - Land Information Ontario
- David Artymko, Town of Oakville
- David Cook, City of Hamilton - PLN
- David Grzicic, City of Hamilton - IT
- David van Riel, City of Kitchener
- Dimitri Yampolsky, City of Vaughan
- Greg Czajko, Township of King
- Helen McLaren, Municipality of Chatham-Kent
- James Sparks, Municipality of Chatham-Kent
- Jamie Tait, Niagara Region, GIS
- Laura Marles, County of Middlesex, PL&ED
- M. Anne Mills, Hatch Ltd.
- Matt Fairfield, County of Peterborough
- Michael Closson, esri Canada
- Nicole Guglielmi, Niagara Region, GIS
- Phil Simm, Upper Thames River CA
- Robert Murdoch, Golder Associates Ltd.
- Rogers Churipuy, County of Peterborough
- Shane Thombs, City of Hamilton - PLN
- Stephanie Jones, Region of Durham, PLN
- Suli Zhang, Ministry of Transportation Ontario
- Todd Chapman, City of Waterloo, Water Services
- Tom McLean, MPAC
- Virginia Adams, United Counties of Leeds and Grenville
- Walid Belal, AECOM

2014 Inductees to our **20 Years of Membership** are:

- Lawrence (Larry) Maughan, L.U. Maughan Company Limited

2014 Inductees to our **25 Years of Membership** are:

- John Houweling, York Region, Geomatics
- Jerry Crawford, True North Digital Mapping
- Andy Mackie, Teranet Inc.

Thank you **all** for your continued support.

### 3. Be Spatial Workshop Instructor

Many of you are attending our full-day GIS Program Management Workshop tomorrow. This workshop is a certified URISA International workshop and has been offered on numerous occasions to audiences across North America. Peter Crosswell, President of Crosswell-Schulte Information Technology Consultants is joining us from Frankfort, Kentucky to present the workshop. Pete is a past-president of URISA International, and I first met Pete in 1997 when URISA brought the international conference to Toronto.

Thanks for lending us your vast expertise Pete!

### Closing Remarks

In summary, we have listened to the feedback of our members and continue to make improvements along the way. I'd like to, once again, thank all of our Directors and Committee volunteers, for their continued volunteer hours and making 2013-2014 another enlightening and successful year for the Association. Without you, there would be no URISA Ontario!

On behalf of the URISA Ontario Board of Directors, I extend a warm welcome to you to the University of Guelph, the URISA Ontario Annual General Meeting (AGM) and the 2014 edition of our Be Spatial event! And don't forget to drop in and mingle at the 2<sup>nd</sup> annual Be Social event, happening immediately after the last session today. Appetizers are on me (well, URISA Ontario anyway)!! Enjoy your day!!